

**FOUNTAIN SQUARE CONDOMINIUM ASSOCIATION INC.
FIRST NOTICE OF BUDGET/ANNUAL MEETING &
ELECTION OF DIRECTORS MEETING**

First Notice is hereby provided that the Budget/Annual Meeting and Election of Directors of Fountain Square Condominium Association, Inc. will be held as follows:

DATE: Wednesday, November 12, 2025

TIME: 7:30 P.M.

PLACE: Fountain Square Clubhouse
Clearwater, FL 33755

VOTING: The election will be conducted by written ballot. Members will be entitled to one vote assigned to their unit. (voting forms available upon request)

AGENDA: Will be announced with the second notice.

CANDIDATES FOR THE BOARD: If you wish to submit your name, you must complete the enclosed Candidate Application form and forward it to the address below by October 3, 2025.

- | | |
|-----------------------------------|--------------|
| a. Certified mail, return receipt | b. Facsimile |
| c. Regular U.S. mail | |

ADDRESS FOR DELIVERY:

Fountain Square Condominium Association, Inc.
c/o Property Management by Design, Inc.
35246 U. S. Hwy 19 North, #327
Palm Harbor, FL 34684
FAX NUMBER: (727) 614-9911

The written notice of your desire to be a candidate must be signed and received no later than October 3, 2025, 40 days prior to the meeting date. The person desiring to be a candidate will receive written receipt acknowledging delivery of the written notice.

Any candidate may supply a copy of a one-sided information sheet sent along with his/her candidate application. The information sheet may be no larger than 8 ½ x 11 inches in size describing the candidate's background, education, qualifications, and any other factors deemed relevant by the candidate. The information sheet will be provided to all eligible voters as part of the second notice of election.

If you have any questions, please contact the office of Property Management by Design, Inc. at (727) 614-9911.

By Order of the Board of Directors
September 13, 2025



Colette Ciliberti, LCAM
Property Management by Design, Inc.
Enc: Candidate Application Form

Fountain Square Condominium Association, Inc.

**CANDIDATE APPLICATION
FOR BOARD OF DIRECTORS**

I wish my name to be submitted as a candidate for the Board of Directors.

NAME:

ADDRESS/UNIT:

CITY/STATE/ZIP:

Please submit your application by October 3, 2025 (40 days prior to the announced meeting date)

SIGNATURE:

DATE:

_____, 2025

Board Member Education Certification

Upon being elected as a director of a board of an association of a residential condominium, the member shall:
1) Certify in writing to the secretary of the association that he or she has read the association's declaration of condominium, articles of incorporation, bylaws, and current written policies; that he or she will work to uphold such documents and policies to the best of his or her ability; and that he or she will faithfully discharge his or her fiduciary responsibility to the association's members and 2) submit to the secretary of the association a certificate of having satisfactorily completed the educational curriculum administered by the division or a division-approved condominium education provider. The educational curriculum must be at least 4 hours long and include instruction on milestone inspections, structural integrity reserve studies, elections, recordkeeping, financial literacy and transparency, levying of fines, and notice and meeting requirements.

**UPON ELECTION, MORE DETAILED INFORMATION CONCERNING THESE REQUIREMENTS
WILL BE PROVIDED.**